

# FEDERAL COLLEGE OF AGRICULTURAL PRODUCE TECHNOLOGY – KANO (FCAPT)

PLOT 54 – 56 HOTORO GRA, NEAR AHMED MUSA MINI STADIUM, TARAUNI LG, KANO, NIGERIA

E-MAIL: [admin@fcapt.edu.ng](mailto:admin@fcapt.edu.ng) Web Site: [www.fcapt.edu.ng](http://www.fcapt.edu.ng)



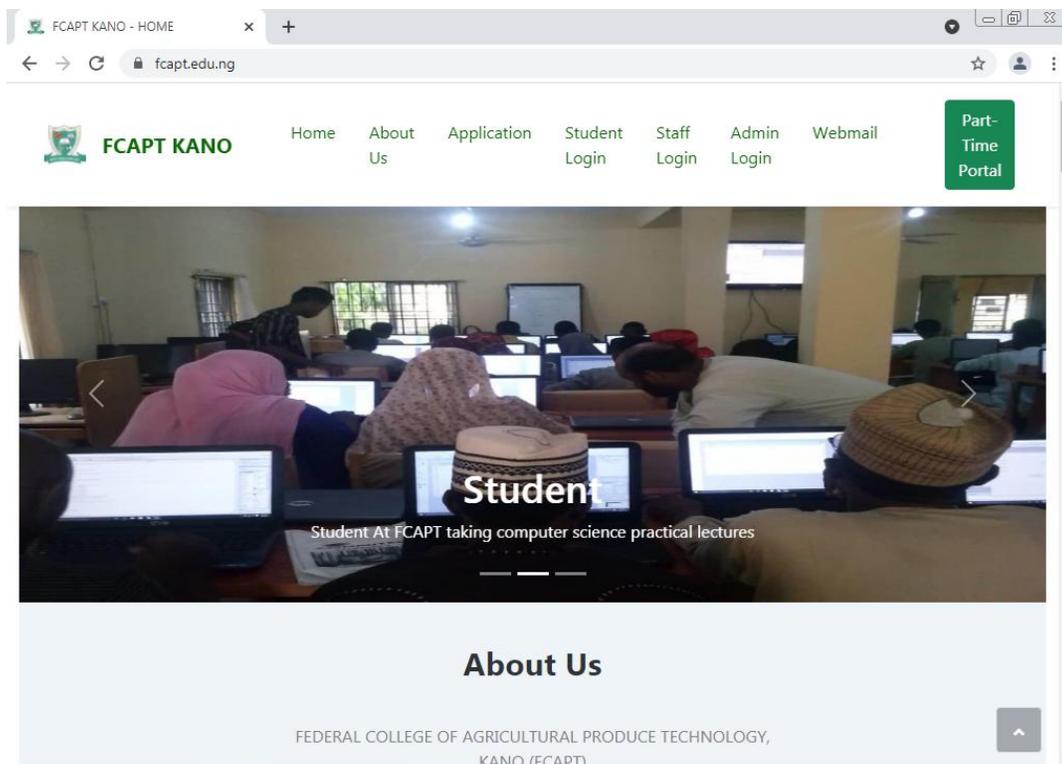
## Steps of Registration

1. Print admission letter, Acceptance Letter, Fees Schedule and Registration Guide from [www.fcapt.edu.ng](http://www.fcapt.edu.ng)
2. Visit the college with your original credentials and the documents printed in step 1 for verification.
3. Verify your documents with departmental Admission Officer and complete Admission Undertaken Form.
4. Visit ICT/MIS unit to collect username and password for online registration, come along with evidence of verification.
5. Visit [www.fcapt.edu.ng](http://www.fcapt.edu.ng) and do online registration, please follow the steps in this document to do online registration.
6. At the end of online registration you are expected to print 3 copies of Receipt, Course Registration form, Bio-data form, and health information form. Make three copies of all your credentials: Birth Certificate, Primary Certificate, SSCE Result, Jamb Admission Letter, Secondary School Testimonials, National Identity Card (if any), College Admission Letter, Admission Undertaken Form (AUF), Copies of Verified Receipts, National Diploma (if any), and Medical Certificate of fitness from any recognized government hospital.
7. Visit the Busary Office and verify your receipts.
8. Collect two files from College Admission Officer, and complete the forms and attach all documents of step 6 in each file.
9. Submit one file to level coordinator/HOD of your programme, and one other file to College Admission Officer.

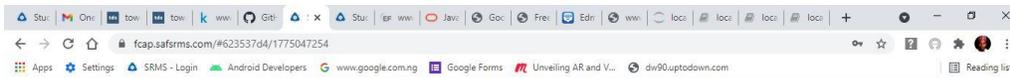
**Note:** Any student who has difficulty in payment, registration, password, ID card or any other problem related to registration should report to **ICT/MIS Unit** for support or send e-mail to [ictmis@fcapt.edu.ng](mailto:ictmis@fcapt.edu.ng)

## REGISTRATION GUIDE

1. Visit [www.fcapt.edu.ng](http://www.fcapt.edu.ng) from your web browser.



2. Click Student login from the menu
3. You will be redirected to student login page. New students can enter their registered phone number (application id of their form) as username, while returning students should use the full registration number as Username. All new students should collect passwords should from **ICT/MIS unit**, students should come along with evidence of verification to collect passwords. Returning students should use their full registration number as username and the password is 12345678 (all passwords are reset to avoid complains of forgot passwords), if you can't log in your account please visit **ICT/MIS unit** of the college.





SRMS

### Login

Log in

Forgot your Password? [click here](#)

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4. You will be required to change password. Enter previous password, new password and confirmation of new password to change password.
5. You will be required to upload signature, please ensure you snap/scan a picture of your signature to upload it. Signatures uploaded will be used in ID cards.
6. Click Fees Payment.
7. You will be prompt to upload your picture, please ensure you snap/scan a photograph to upload your photograph. Please ensure you upload the right picture. Uploading wrong photographs may attract penalty charges.

Students' Records Management
fcap.safsrms.com/#623537ea/371247593

FCAPT Kano

Computer and Statistics Department  
Second Semester, 2019/2020

What's new?

YUSUF HAMZA ORIYOMI (08118617032)

Logout

Search for activity

Student

- Health Information
- Hostel Reservation
- Profile
- Manage Student Progress Report
- Course Registration
- Accommodation Payment
- Fees Payment
- Verify Fees Payment
- View Registered Courses

School Fees Payment Details

Print Previous Semesters Receipts: ▼

**Compulsory Fees**

Item	Description	Amount(₦)
DEVELOPMENT FEE	CHARGES	5,000.00
REGISTRATION FEE	CHARGES	3,000.00
HEALTH INSURANCE	CHARGES	2,000.00
LIBRARY FEE	CHARGES	1,500.00
HANDBOOK FEE	CHARGES	500.00
SPORT FEE	CHARGES	600.00
EXAMINATION FEE	CHARGES	3,500.00
LABORATORY FEE	CHARGES	4,000.00
WORKSHOP FEE	CHARGES	2,000.00
CAUTION FEE	CHARGES	1,500.00
ID CARD FEE	CHARGES	1,000.00
ENTREPRENEURSHIP FEE	CHARGES	500.00
SUG CHARGES	STUDENT UNION	500.00
ICT CHARGES	ICT	1,000.00
MSSN CHARGES	MUSLIM STUDENTS	500.00

1-15 of 15

**Optional Fees**

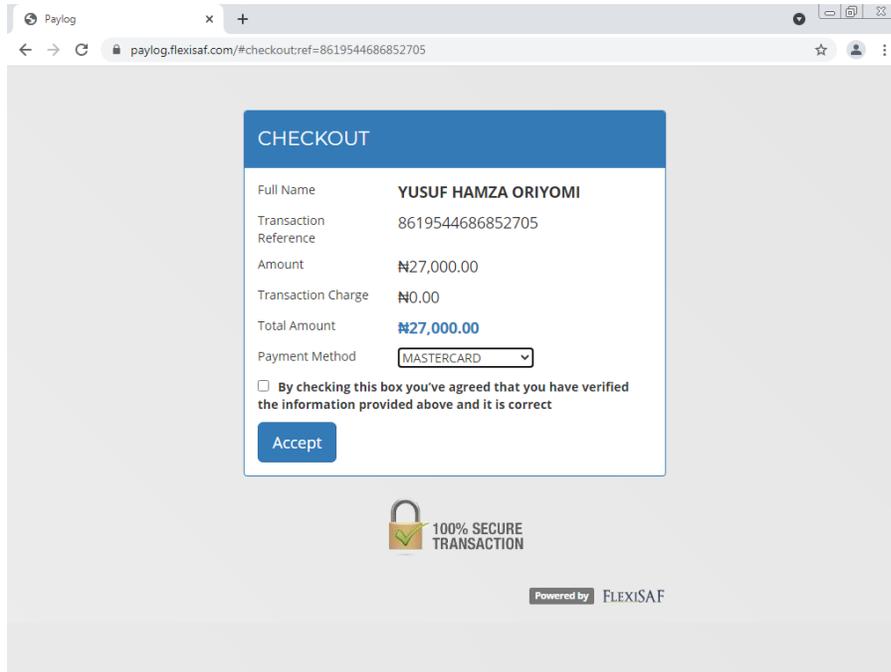
<input type="checkbox"/> Item	Description	Amount(₦)
<input type="checkbox"/> Late Registration Charges	Late Registration	5,000.00
<input type="checkbox"/> OTHER CHARGES	OTHERS	12,000.00

1-2 of 2

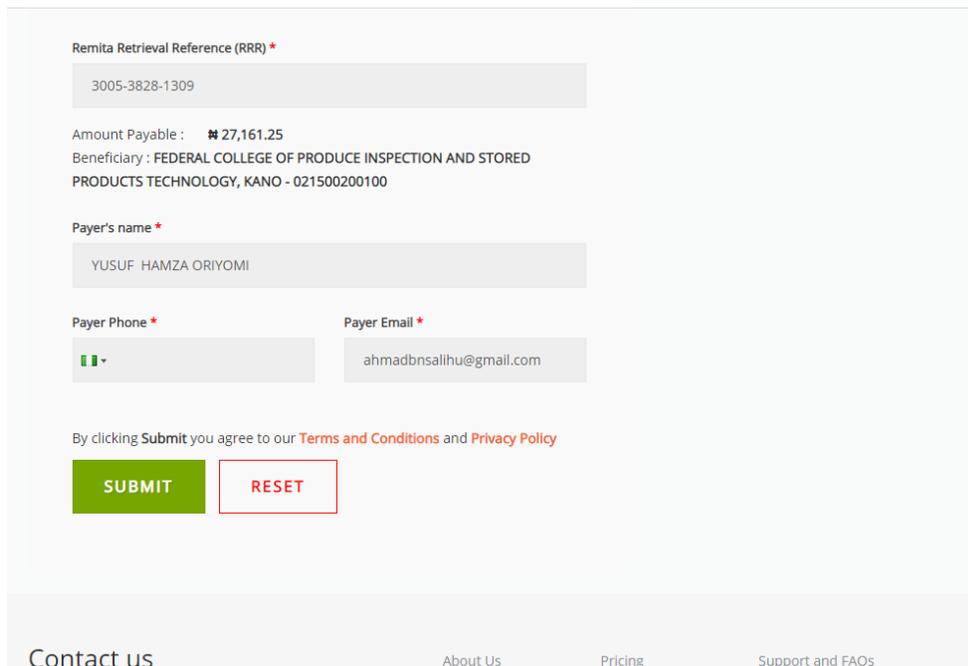
Total Amount:	₦27,000.00
Payment Status:	NOT PAID
Student Type:	NORMAL
Minimum Amount To Pay	₦27,000.00
Balance:	₦27,000.00
Amount Paid:	₦0.00
Level:	ND1

Proceed To Payment

8. Click Proceed to payment.



9) Select the payment of your choice, there are five choices: Visacard, Mastercard, POS, Bank Branch, Internet Banking and tick the checkbox and click Accept.



10) In the figure above you have an option either to copy Remita Retrieval Reference (RRR) and pay in any Bank or Click Submit to proceed with payment.

The screenshot displays a payment modal window. On the left, a sidebar titled 'SELECT A PAYMENT OPTION' lists various methods: Card (selected with a green checkmark), Bank Account, Bank Branch, USSD, Internet Banking, Remita, Wallet, and Phone Number. The main area of the modal features a red header with the beneficiary name 'FEDERAL COLLEGE OF PRODUCE INSPECTION AND STORED PRODUCTS TECHNOLOGY, KANO - 021500200100'. Below this, there are input fields for 'CARD NUMBER' (containing '1234 5678 9012 3456'), 'EXPIRY DATE' (with a 'MM / YY' placeholder), and 'CVV' (containing '123'). A green button at the bottom of the modal reads 'Pay NGN 27,306.38'. Above this button, it states 'Service Charge: NGN 306.38'. At the bottom of the modal, there is a lock icon and the text 'Secured by remita'. The background of the page is dark, showing some blurred text from the underlying application.

11) Enter your card details and click Pay. In the next step the system will send OTP (Onetime Code) to your phone for verification or you can use bank token to authorize your transaction. Once you complete your payment it will display Payment is Successful. It will either redirect you back to FCAPT SRMS or you can use back arrow in your browser to return to FCAPT SRMS page.

12) Click verify fees to verify your RRR.

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Second Semester, 2019/2020

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- View Registered Courses

User

### Verify Fees Payment

Verify School Fees Payment

Remita Retrieval Reference(RRR):

Verify

13) Enter your RRR and Click Verify. Once your verification is completed, you can proceed with course registration.

**Note: Any student who failed to do course registration for both first and second semester will not see his first and second semester result. It is the most important part of registration that must be completed.**

14) Click Course Registration from the menu.



Search for activity

### Course Registration

- Student
- Health Information
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- View Registered Courses
- User

#### Registration Info

Semester:  Level:

#### Registration Panel

##### Registrable Courses

Course Code	Course Title	Unit(s)	Classification	Elective Group	Remarks
COM101	Introduction to Computer	4	Core	-	-
GNS127	Citizenship Education I	2	Core	-	-
LSC101	Use of Library	2	Core	-	-
MTH111	LOGIC AND LINEAR ALGEBRA	5	Core	-	-
MTH112	Trigonometry and Analytic Geometry	5	Core	-	-
INST111	POST HARVEST SCIENCE	3	Core	-	-
OTM112	Technical English I	2	Core	-	-
STA101	Introduction to Statistics	4	Core	-	-
STA111	DESCRIPTIVE STATISTICS 1	7	Core	-	-

##### Courses to Register

Course Code	Course Title	Unit(s)	Classification	Elective Group	Remarks
1-1 of 0					

No of Course(s): 0 Total Unit(s): 0

15) Select First Semester and "Click Add All Core Courses".

**Note:** For returning Students who have carryover in some course, student need to "click add Carryover/Outstanding Course" before clicking "Add all core courses"

FCAPT Kano Computer and Statistics Department  
Second Semester, 2019/2020

What's new? YUSUF HAMZA ORIYOMI (FCAPT/ND/STC/19/3488) Logout

Search for activity

**Student**

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- View Registered Courses

User

### Course Registration

**Registration Info**  
Semester: First Semester, 2019/2020 Level: ND1

**Registration Panel**

Registrable Courses  
ND1

Add to Register Add All Core Courses

Course Code	Course Title	Unit(s)	Classification	Elective Group	Remarks
1-1 of 0					

**Courses to Register**

Remove Remove All Register

Course Code	Course Title	Unit(s)	Classification	Elective Group	Remarks
COM101	Introduction to Computer	4	Core		-
GNS127	Citizenship Education I	2	Core		-
LSC101	Use of Library	2	Core		-
MTH111	LOGIC AND LINEAR ALGEBRA	5	Core		-
MTH112	Trigonometry and Analytic Geometry	5	Core		-
NST111	POST HARVEST SCIENCE	3	Core		-
OTM112	Technical English I	2	Core		-
STA101	Introduction to Statistics	4	Core		-
STA111	DESCRIPTIVE STATISTICS 1	7	Core		-
STA112	ELEMENTARY PROBABILITY	5	Core		-

16) Click Register from Courses to Register. Once you register the courses they will appear in Registered Courses.

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FCAPT Kano Computer and Statistics Department  
Second Semester, 2019/2020

What's new? YUSUF HAMZA ORIYOMI (FCAPT/ND/STC/19/3488) Logout

Search for activity

**Student**

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- View Registered Courses

User

### Course Registration

**Registration Info**  
Semester: Second Semester, 2019/2020 Level: ND1

**Registration Panel**

Registrable Courses  
ND1

Add to Register Add All Core Courses

Course Code	Course Title	Unit(s)	Classification	Elective Group	Remarks
1-1 of 0					

**Courses to Register**

Remove Remove All Register

Course Code	Course Title	Unit(s)	Classification	Elective Group	Remarks
1-1 of 0					

No of Course(s): 0 Total Unit(s): 0

**Registered Courses**

Print Registration Form Unregister Selected Course

Course Code	Course Title	Unit(s)	Classification	Elective Group	Remarks
COM122	INTRODUCTION TO INTERNET	2	Core		-
COM123	COMPUTER APPLICATION PACKAGE 1	4	Core		-
GNS128	Citizenship Education II	2	Core		-
MTH121	Calculus	5	Core		-
NST121	Produce Inspection and Export Management	3	Core		-
STA121	Descriptive Statistics II	7	Core		-
STA122	Statistical Theory I	5	Core		-
STA123	Demography	5	Core		-

No of Course(s): 8 Total Unit(s): 33

16) You now Select Second Semester and Click “Add all core courses” and repeat step 14 and 15 to register second semester courses.

17) Click Print Registration Form.

18) Click Fees Payment and Click Print Receipt.

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FCAPT Kanu Computer and Statistics Department  
Second Semester, 2019/2020

What's new? YUSUF HAMZA ORIYOMI (FCAPT/ND/STC/19/3488) Logout

Search for activity

Print Previous Semesters Receipts: ND1 level, Second Semester, 2019/2020

**Student**

- Health Information
- Hostel Reservation
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- Verify Fees Payment
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User

Compulsory Fees		
Item	Description	Amount(₦)
DEVELOPMENT FEE	CHARGES	5,000.00
REGISTRATION FEE	CHARGES	3,000.00
HEALTH INSURANCE	CHARGES	2,000.00
LIBRARY FEE	CHARGES	1,500.00
HANDBOOK FEE	CHARGES	500.00
SPORT FEE	CHARGES	500.00
EXAMINATION FEE	CHARGES	3,500.00
LABORATORY FEE	CHARGES	4,000.00
WORKSHOP FEE	CHARGES	2,000.00
CAUTION FEE	CHARGES	1,500.00
ID CARD FEE	CHARGES	1,000.00
ENTREPRENEURSHIP FEE	CHARGES	500.00
SUG CHARGES	STUDENT UNION	500.00
ICT CHARGES	ICT	1,000.00
MSSN CHARGES	MUSLIM STUDENTS	500.00

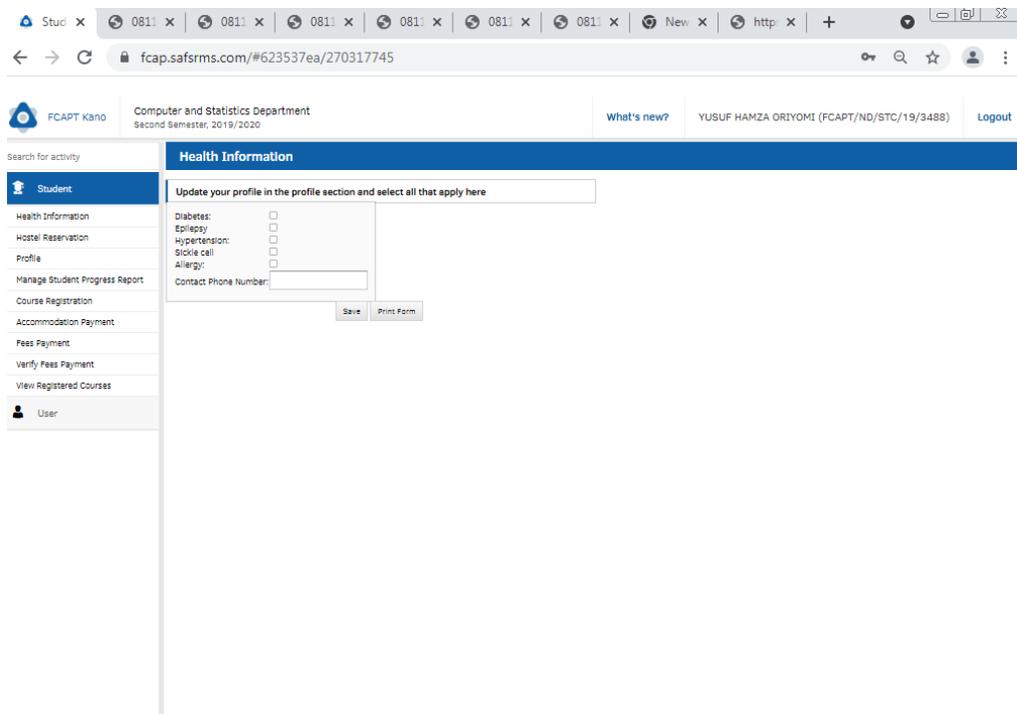
Optional Fees		
Item	Description	Amount(₦)
<input type="checkbox"/>	Late Registration Charges	Late Registration 5,000.00
<input type="checkbox"/>	OTHER CHARGES	OTHERS 12,000.00

Total Amount:	₦27,000.00
Payment Status:	PAID
Student Type:	NORMAL
Minimum Amount To Pay	₦27,000.00
Balance	₦27,000.00
Amount Paid:	₦0.00
Level:	ND1

Print Receipt

19) Click Profile and complete your bio-data and other information and then click Print Profile.

20) Click Health Information, and enter your Emergency Contact Number, Select any underlying illness you are suffering from but if you are free of all the listed illness don't select any illness.



21) Click Save and Click Print Form.

22) At the end of online registration, you are expected to print the following documents:

- a) Receipt
- b) Course Registration Form
- c) Student Bio-data Form
- d) Health Information Form